Pre-sessional English
Cass Business School pathway 2016
English language preparation for international students

4, 6 and 8-week courses available

100% of Pre-sessional English students progressed to Cass Business School in 2015
Pre-sessional English

The Pre-sessional English course provides short and intensive preparation in academic English for students who are already academically qualified and due to start an undergraduate or postgraduate degree at Cass Business School, City University London in September 2016.

WHAT IS PRE-SESSIONAL ENGLISH?
This 20-hour per week course is suitable for you if you are academically qualified and hold an offer for an undergraduate or postgraduate degree from Cass Business School, conditional on English language.

The Pre-sessional English course concentrates on academic English with a business focus to help prepare you for your study at Cass Business School. The course has start dates in June and July for undergraduate students and August for postgraduate students. Depending on your current language level and degree programme requirements, you will be required to take either an eight-week course starting in June, a six-week course starting in July, or a four-week course starting in August.

WHO SHOULD APPLY FOR THIS COURSE?
The Pre-sessional English course is suitable for:

- students holding an offer for any undergraduate or postgraduate degree at Cass Business School where English is a condition of their offer

Students holding an offer for any postgraduate degree at Cass Business School where English is a condition of their offer should speak directly to the Postgraduate Admissions Office at Cass Business School to enquire about eligibility to join this programme.

WHAT IS SPECIAL ABOUT THIS COURSE?

- Provides contextual study skills, that acclimatise you to the culture of a UK university.
- Enables you to adjust to the demands, challenges and expectations of UK higher education and culture.
- Focuses on business and finance-related work, including a written project.
- Teaches you how to give presentations on different areas of academic interest.
- Provides you with a short period of time to adapt to living and studying in the UK prior to beginning your academic studies.

ASSESSMENT
You will be assessed to determine whether you have reached the appropriate level for your degree course. Methods of assessment will include short essays, an extended essay, an oral presentation and end-of-course exams.

This course helps students to meet the English language condition of their offer only. Decisions on any remaining academic conditions are made by Cass Business School undergraduate or postgraduate admissions.

COURSE OUTCOMES
Assuming you have already met the University’s academic entry requirements and any other outstanding conditions, achieving the level of performance required in the Pre-sessional English course will fulfill the conditions of your offer and allow you to progress to your University course, without needing to retake the IELTS exam.

Students must successfully achieve the English criteria required by Cass Business School in order to progress to their chosen undergraduate or postgraduate degree programme. Students not achieving the required score on their INTO City University London Pre-sessional programme will not be permitted entry to Cass Business School.

Key course facts

- Start dates: June, July and August
- Course dates:
  - Mon 27 Jun 2016–Fri 19 Aug 2016 (8 weeks)
  - Mon 11 Jul 2016–Fri 19 Aug 2016 (6 weeks)
  - Mon 15 Aug 2016–Fri 09 Sep 2016 (4 weeks)
- Course length: 4*, 6 or 8 weeks
- Class hours: 20 hours per week
- Class size: Maximum of 16 students per class
- Age requirement: 17 years and above
- Academic entry requirement:
  - Applicants must hold an offer of a place on an undergraduate or postgraduate degree programme at Cass Business School.
  - English language entry requirement:
    - Only an official UKVI IELTS or equivalent recognised English language test will be accepted as proof of English language proficiency.
    - Please ensure you consult City University London for details of the English language level required for direct entry to your chosen degree.
- Undergraduate:
  - 6 weeks: IELTS 6.5 (with a minimum of 5.5 in each subskill) or IELTS 6.0 (with a minimum of 6.0 in each subskill) or equivalent
  - 8 weeks: IELTS 6.0 (with a minimum of 5.5 in each subskill) or equivalent
- Postgraduate:
  - 4 weeks: IELTS 7.0 (with 6.5 in writing). Applications by referral only. Students must hold an unconditional offer.
  - Please speak to the Cass Postgraduate Admissions team for further information about joining this course
- Tuition fees:
  - 8 weeks: £2,880
  - 6 weeks: £2,250
  - 4 weeks: £1,500
- Tuition fees do not include:
  - Textbooks and other learning material: £35 (6 and 8 week) and £30 (4 week).
- Further guidance:
  - For further guidance please check with the INTO Admissions Office or your education counsellor.

* 4 weeks (postgraduate only).
1. Please note lessons are two hours including an allowance for class changeover.
ACCOMMODATION
You can choose from three student residences within easy reach of the Centre.

Scape East Mile End
A premium student residence conveniently located just two underground stations away from the INTO City University London Centre in the vibrant East End of London. The accommodation consists of self-catered studio rooms with en suite bathrooms and an integrated kitchen and communal areas. Wi-Fi is available throughout, and there is a 24-hour reception and CCTV.

Stratford ONE
Positioned overlooking the Olympic Park, Stratford ONE is next door to Westfield Shopping Centre, three minutes’ walk from Stratford International station (DLR line) and less than 10 minutes’ walk from Stratford mainline and Underground station. A roof terrace offers panoramic views, and secure bike storage and door entry systems offer additional security.

The Craft Building
The Craft Building is a refurbished residence in Zone 1 and is conveniently located near to Aldgate East and Whitechapel Underground stations. All rooms are of a high standard and offer the choice of either premium en suite or classic en suite rooms, which are offered in clusters of eight and share well-equipped kitchens.

HOW TO APPLY
Complete the application form and send it along with your supporting documentation to:
INTO City University London Admissions
102 Middlesex Street
London
E1 7EZ
United Kingdom
T: +44 203 752 2200
E: psecity@into.uk.com
You can also apply online at: www.intohigher.com/city/apply

What documents do I need to include?
- Completed application form, signed by the student or the parent/legal guardian.
- A copy of your university offer letter.
- Copy(ies) of English language certificate(s) in English.
- Full details of previous study in the UK.
- A copy of your passport if available.

What next?
After carefully reviewing the application, if successful, we will send a formal offer of a place. For complete applications, this is usually within two working days.

Once we have received the tuition fee and accommodation deposit (as detailed in the offer letter) and all the conditions of the offer have been met, we will send a Confirmation of Acceptance for Studies (CAS) from City University London, which is needed in order to apply for a Tier 4 (General) visa.

ACCOMMODATION PRICES
<table>
<thead>
<tr>
<th>Start dates</th>
<th>Scape East Mile End</th>
<th>Stratford ONE</th>
<th>The Craft Building</th>
<th>Premium en suite</th>
<th>Premium studio</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Studio</td>
<td>Studio+</td>
<td>Classic en suite</td>
<td></td>
<td></td>
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<tr>
<td>8 WEEKS</td>
<td>£2,224</td>
<td>£2,464</td>
<td>£1,640</td>
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<tr>
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<td>£1,230</td>
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<td>£1,232</td>
<td>£820</td>
<td>£888</td>
<td>£928</td>
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</table>
Section 1 Student details

Do you have dual nationality status? ☐ Yes ☐ No
If yes, please provide full details

Permanent country of residence

Student’s home address (you must complete this accurately as it may affect your visa application)

Have you ever studied in the UK? ☐ Yes ☐ No
If yes, please provide full details of study durations. Please also include a copy of your previous visa (must be completed for visa purposes).

From / / to / (dd/mm/yy)

Have you ever been refused a visa for the UK? ☐ Yes ☐ No
Have you ever been refused a visa application to any country? ☐ Yes ☐ No
If yes, please provide full details

Section 2 Parent/Spouse/Family member and Sponsor details

How do you intend to fund your studies?

☐ Self ☐ Family ☐ Employer* ☐ Sponsor*
*Name of employer/sponsor:

Section 3 INTO course selection

Pre-sessional English

☐ Jun 2016 (8 weeks) ☐ Jul 2016 (6 weeks) ☐ Aug 2016 (4 weeks)

Proposed undergraduate or postgraduate programme (Needs to be completed for visa purposes)

Please provide the name of the degree programme you intend to study at University:

Section 4 Student’s education history

Please give full details of your current or most recent school, college or university. For visa purposes we must have a full history of your academic background. Please ensure any gaps in your education are fully explained either on the application form or enclosed with your supporting documentation. All official institution transcripts, latest available results or forecast results must be submitted in English.

See opposite page for details of documentation you must submit as part of your application.

I confirm that I have included full details of all of my academic studies and do not have any plans to study further prior to enrolling on my programme with INTO. I understand that failure to provide full information on my academic studies may result in a visa refusal and/or dismissal from the Centre.

Institution name

Dates of study / / to / (dd/mm/yy)

Date you received (or will receive) your certificate / (dd/mm/yy)

Highest educational qualification name

Language of instruction
Section 5 Current English language proficiency
Please tick and enter details of your most recent English language test.
Note: students will be assessed upon arrival and study plans will be altered if there is any discrepancy. Please provide a copy of your certificate.

- IELTS for UKVI
- Trinity College London
- Other (please specify)

Have you arranged to take any other English language test(s) before starting your INTO course?

- Yes
- No

Name of exam

Date due to be taken / / (dd/mm/yy)

Section 6 Welfare

- Do you have any medical conditions? Yes No
- Do you consider yourself to have a disability? Yes No
- Have you been convicted of a relevant criminal offence? Yes No

If you have answered yes to any of the above, please provide full details with your application on a separate sheet.

Section 7 Accommodation options

Please indicate the building and room type you would prefer by ticking 3 boxes to indicate your 1st, 2nd and 3rd choice of accommodation.

Please note that INTO aims to provide the highest preference requested but, if this is not available, INTO reserves the right to provide or suggest alternative accommodation.

Confirming your accommodation early gives you the best chance of getting the building and room type you want.

- Do you envisage that you will have any specific requirements in student accommodation as a result of a disability/medical condition? Yes No

Dietary requirements
Please give details of special dietary requirements e.g. halal, vegetarian, no pork, any food allergies.

Section 8 Airport pickup

Flight details including arrival date and flight number should be emailed to ukarrival.details@into.uk.com as soon as possible. All under 18 students must either book an INTO airport pickup or provide evidence of alternative arrangements.

- Do you require an airport pickup? London Heathrow (£130) London Gatwick (£140) London Stansted (£160)

Section 9 Declaration

- I declare that the information I have supplied on and with this form is complete and correct
- I have read and understood and agree to abide by the Terms and Conditions available at: www.intohigher.com/city/terms
- I agree to abide by the Cancellation and Refund Policy
- I agree to pay all tuition and accommodation and sundry expense fees as they become due
- I understand that the giving of false or incomplete information may lead to the refusal of my application or cancellation of my enrolment
- I agree that copies of my academic progress and performance reports can be supplied to parents, sponsors or education counsellors without further notification
- I agree that my records and achievements may be used for promotional purposes, without further notification

Signed Date / / (dd/mm/yy)

(Parent/guardian) For students under 18

Or

Signed Date / / (dd/mm/yy)

(Student)

Section 6 Welfare

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(Student)
Through innovative partnerships with leading universities, we expand opportunities for higher education, ensuring success and transforming the lives of our students and staff.

Want to find out more?

If you would like to find out more about any of our courses or services, please visit our website. You can also contact the Centre via email or phone, or visit one of our education counsellors in your home country.

Enquiries and applications

INTO City University London Admissions
102 Middlesex Street
London
E1 7EZ
United Kingdom

T: +44 203 752 2200
E: psecity@into.uk.com

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